

BEAVER TIPS: COMMITTEE SUCCESS



Purpose

Know and understand the purpose of the committee. You can't sell it to others if you don't understand it yourself.

Committee Selection

Select your committee members with care. A diverse group of individuals should be chosen to meet the needs of the committee.

Setting Goals

Have a clear picture of the group's intended outcomes in relation to the event. Create a set of goals you are able to achieve, and the time needed.

Be willing to let go of your favorite ideas in the better interest of group suggestions. Combined ideas of the group are often better than those of any one individual. Be creative and innovative.

Ideating

Evaluate

Once a task is complete, measure the successes, failures, and improvements.

Inform members about expectations, duties, and timelines. A strong team spirit is necessary to achieve success as a group. Discuss what it means to work together and how to best do so in order to reach your goals.

Setting Expectations

Support

Share knowledge and information with your members whilst providing honest feedback and encouragement.

Communication

Establish regular meeting times and locations to stay updated with group progress. Also, keep in touch with members outside of meetings for transparency or other needs.

Have Fun!

Find ways to spice up your committee and create a comfortable environment! Consider doing short team bonding activities and setting aside time to get to know your group.

If your members have fun and feel they are being productive at the same time, they are more likely to participate in activities.